

**TENDER NOTICE**  
**OPEN NATIONAL INVITATION TO TENDER**  
**NO. 06/ONIT/SWR/LD/MC/MCITB/2025 OF 05/03/2025,**  
**FOR**

**THE CONSTRUCTION OF A YOUTH EMPOWERMENT CENTER AT ABEBUE ESSOH ATTAH  
FONTEM SUB DIVISION LEBIALEM DIVISION, SOUTH WEST REGION.**

**1. Subject of the invitation to tender:**

**FOR THE CONSTRUCTION OF A YOUTH EMPOWERMENT CENTER AT ABEBUE ESSOH  
ATTAH FONTEM SUB DIVISION LEBIALEM DIVISION, SOUTH WEST REGION.**

**2. Nature of works**

The works and service required are found in the detail description mentioned in the bill of quantities and cost estimates.

**3. Execution timeframe**

The maximum execution timeframe provided by the Project Owner for the execution of the works forming the subject of this invitation to tender is three (03) months.

**4. Number of Lots**

The works which are subject of this invitation to tender is in one lot.

**5. Estimated cost**

The estimated cost after preliminary studies is sit million (60,000,000) CFA francs all taxes inclusive.

**6. Participation**

Participation is opened to all duly registered Cameroonian enterprises with the necessary technical and financial capacities who are not under suspension by the authority in charge of public contracts.

**7. Financing**

Works which formed the subject of this invitation to tender shall be financed by the PIB, 2025 financial year through **budget head (imputation) N° 592614505641917523313 541, EXPENDITURE AUTHORIZATION N°: JA02390**

**8. Bid bond**

Each bidder must include in his administrative documents, a bid bond issued by a first-rate financial establishment approved by the Ministry in charge of finance and whose list is found in document No. 11 of the Tender File and Each bid shall be accompanied by a bid security worth of 1,200,00FCFA (2% of the project amount) which is valid for thirty (30) days beyond the date of validity of bids.

Bid bonds for unsuccessful bidders shall be withdrawn not later than fifteen (15) days after the award of the contract and that of the successful bidder shall be retained until the required performance guarantee for good execution is provided

**9. Consultation of tender file:**

The Tender documents may be consulted immediately after publication of this invitation to tender from the Services of the Contracting Authority (Service in charge of the contracts award) during working hours.



#### 10. Acquisition of tender file:

The tender file may be acquired from the MENJI COUNCIL office as soon as this notice is published and upon presentation of a non-refundable treasury receipt bearing the amount of one hundred thousand (100 000) FCFA. Such a receipt shall identify the concerned bidder.

#### 11. Submission of bids:

Each bid drafted in English or French in seven (07) copies comprising one (01) original and six (06) copies marked as such, should be submitted to the secretarial of the MENJI COUNCIL office not later than **Friday, 28 March 2025 at 10.00 a.m.**, local time in three (03) distinct envelopes which shall be labelled as follows:

- **Envelop A:** Administrative documents;
- **Envelop B:** Technical offer;
- **Envelop C:** Financial offer.

These three (03) envelopes will be put in a fourth one which shall be sealed and labelled imperatively as follows:

**N° 06/ONIT/SWR/LD/MC/MCITB/2025 OF 04/03/2025,  
FOR  
THE CONSTRUCTION OF A YOUTH EMPOWERMENT CENTER AT ABEBUE ESSOH ATTAH  
FONTEM SUB DIVISION LEBIALEM DIVISION, SOUTH WEST REGION.  
"To be opened only during the bid-opening session"**

#### 12. Admissibility of bids:

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily be not older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice.

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.

#### 13. Opening of bids:

The offers shall be opened in a single phase. The administrative, technical and financial bids shall be opened on, **Friday, 28 March 2025, at 11.00 a.m.**, local time by the MENJI COUNCIL INTERNAL TENDERS BOARD in the conference hall, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

#### 14. Evaluation of Bids

The evaluation of bids shall be carried out in three stages:

- 1<sup>st</sup> stage: verification of the presence and conformity of each administrative document.
- 2<sup>nd</sup> stage: Evaluation of the technical bids.
- 3<sup>rd</sup> stage: Analysis of the financial bids.

The criteria of evaluation shall be as follows:

##### **I. Eliminary criteria**

*They are especially:*

- ◆ Absence of bid bond,
- ◆ False declaration or forged document,
- ◆ A technical score of less than 70%,
- ◆ Absence of quantified unit price



## **II. Essential (main qualification) criteria**

The criteria (assessed in a binary format) relating to the qualification of bidders shall indicatively be on the following:

- ◆ Experience of the enterprise (enterprise's references in similar solar electrification works);
- ◆ Key personnel/staff to be mobilised;
- ◆ Methodological note/organisation of the work site;
- ◆ Equipment put at the disposal of the project;
- ◆ Financial capacity (30 000 000 CFA francs)
- ◆ Execution deadline
- ◆ Company turnover of 60 000 000 FCFA

### **15. Award:**

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technically qualified, in accordance with article 99(a) of the public contracts code. That is, it shall be awarded to the bidder with a satisfactory technical score and the lowest financial offer.

### **16. Validity of bids:**

Bidders will remain committed to their bids for 90 days from the deadline set for the submission of bids.

### **17. Complementary information:**

Complementary technical information may be obtained during working hours from the **General Secretariat of Menji Council, Tel: 675007166**

#### **Copies:**

- MINMAP
- ARMP
- CHAIRPERSON DTB
- Notice Boards
- Media



DONE AT MENJI THE \_\_\_\_\_

The Mayor  
Contracting Authority

*Nicarsius A. (Ph.D)*  
**LORD MAYOR**  
**MENJI COUNCIL**